

**Quilt Registration for
Steffen Thomas Museum Quilt Exhibit
April 5 through June 5, 2018**

Name: _____

Address: _____

Phone: _____ Cell/Work _____

Email: _____ Is this quilt for sale? _____ Price _____*

Quilt Information:

Name of quilt: _____

Quiltmaker: _____ Quilted by: _____

Length _____ Width _____ Machine Quilted: _____ Hand Quilted: _____

Please provide the following information if available.

Award/Ribbon _____ Which Show? _____

Quilt description, comments or information you would like to share on the quilt information card.

- Please attach two (2) color photos of your quilt to this form. One will be attached to the registration form and one will be attached to the pillowcase for identification purposes upon display take down. Computer generated color prints are acceptable.
- Fill out a separate form for each quilt entered.

As a participant in this exhibit, I agree to leave my quilt on display at the Steffen Thomas Museum for the entire length of the scheduled exhibit. I understand that the Steffen Thomas Museum will provide adequate safety and security of my quilt. My quilt will be returned to me at the LOQG meeting on June 5, 2018.

Signature _____

* Quilt sales will be handled by Steffen Thomas Museum staff. The Museum will retain 30% of the sale price. Quilts sold must remain in the museum for the duration of the exhibit.

Quilt Exhibit Registration Instructions:

- Registration Form and 2 color photos are due by **February 6, 2018**. Turn in forms at guild meetings to committee members or mail your form to:
Mary Ellen Shannon
1491 Barrows Grove Road
Buckhead, GA 30625
- Quilts will be received on **April 3, 2018** at the LOQG meeting at Lake Oconee Lutheran Church between 9:00 am and 10:00 am or after the guild meeting until 1:00 pm. If necessary other delivery arrangements can be made but all quilts must be in committee hands **by 5pm on April 3**.
- All quilts must have a 3-4 inch hanging sleeve and an identification label on the back.
- Quilts must be presented in a pillowcase with a label containing your name, phone number, and name of the quilt. Quilts will be hung on April 4 so they will be folded in pillowcases only overnight. Wrinkling should be minimal. If you feel it necessary, use rolled up tissue between folds.*
- Quilts must be clean, stain-free and free from all smoke or pet odors.
- Quilts will be returned to the owner at the **June 5, 2018** LOQG meeting or as personally arranged between the committee and the owner.
- Because of space limitations, we will only be able to display approximately 50 quilts. Final selection of the quilts will be made by the Art Director of the Steffen Thomas Museum.

Thank you for allowing us to display your beautiful quilts at the Steffen Thomas Museum for this very special exhibit. Contact one of the committee members if you have questions or concerns.

Committee Members:

Linda Huggins – 706-342-7128

Mary Ellen Shannon – 321-426-6174

Kay Spors –706-467-3517

Kay Dejno – 706-453-1877

* If you cannot present your quilt in a pillowcase, you may need to personally deliver it to the museum on Wednesday, April 4, 2018 by 12:00 noon. Please make special arrangements with the committee.